



ANDERSON  
ARCHIVAL

# About Anderson Archival

Find out what makes Anderson Archival the digital preservation partner for you.



**Document  
Scanning**



**Collection  
Digitization**



**Digital Document  
Restoration**



**Precision  
OCR**



**ANDERSON  
ARCHIVAL**



## About Anderson Archival

Anderson Archival is dedicated to providing high-quality digitization and archival services to preserve your collection for future generations. We understand that digitization is often only part of a preservation project, and we offer numerous services to enable your collection for research and broader access. Whether you need documents scanned and restored or a customizable database to search the material, Anderson Archival has the right team of personable, professional experts to assist you.





## Our Approach

At Anderson Archival, we're more than just a vendor. We are a partner who can handle every facet of a digitization project, from the initial planning stages right through to the final implementation. Our expertise extends beyond mere digitization, though. We review your collection and seek to understand its unique needs.

We believe in doing things right the first time. Not only does this save you resources, but it also ensures your collection is preserved throughout the process and for years to come. With us, you're not merely outsourcing a task—you're engaging a team of experts who specialize both in digitization and the specific requirements of your collection. Trust us to bring the best digital innovation to your collection, while maintaining the respect and care it deserves.



## Our Standards

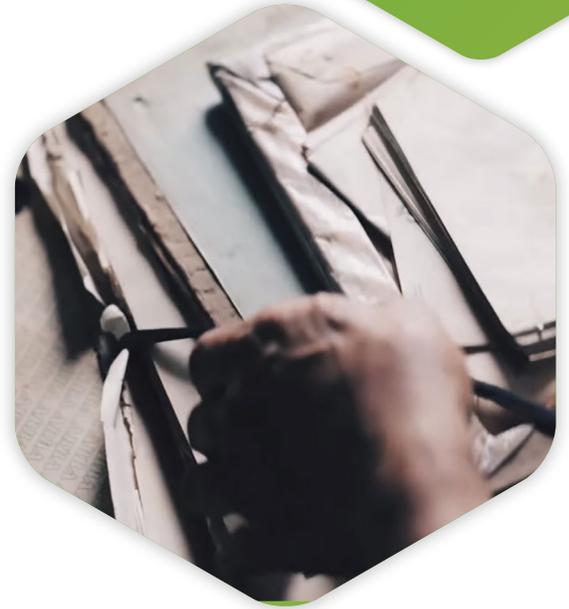
We base our standards on best practices as laid out by the Society of American Archivists (SAA) and the Digital Preservation Coalition (DPC), along with trusted cultural heritage institutions such as the Smithsonian and the National Archives.

- **Client/Collection Confidentiality**
- **HIPAA Compliance**
- **Emergency Action Procedures and Disaster Recovery Plan**
- **Secured Collections Storage Area**
- **Qualified Archival Experts**
- **File Integrity Checks**



# Anderson Archival's Service Offerings

**We're not a one-size-fits-all company** that's going to make our client's needs fit our services. Anderson Archival looks at each collection for what it is: unique. We make sure we meet the specific needs of our client's collection to produce the highest-quality digital images that fit each organization. Our services are based on archival standards laid out by the SAA, along with the client's needs and budget.



## Archival Consulting

- Collection arrangement
- Finding aids
- Rehousing

## Digitization

- Sample run
- Safe handling of materials

- Scanning based on materials and FADGI standards
- Tiered quality assurance
- Customized image crop
- Tiered optical character recognition (OCR)
- FADGI-compliant deliverables
- Digital curation services



## Standard File Delivery

**Getting the collection in a useful format** is just as important as the quality of the scans. Archival master copies are vital to long-term digital preservation, but aren't very useful in a digital library that may have file size limitations or take too long to load. Anderson Archival's file standards follow FADGI guidelines and can be customized by the client to ensure what we deliver is what the client needs to showcase their collection to the world.



Collection  
Delivery



### Common deliverable format packages by media type

-  Documents, books, newspapers, letters, oversized documents, ephemera, etc.: TIFF 300 dpi, JPEG 300 dpi, PDF/A
-  Photo scrapbooks: TIFF 600 dpi, JPEG 300 dpi, PDF/A
-  Photos and artwork: TIFF 600 dpi, JPEG 300 dpi
-  Film: MOV, MP4, AVI formats or DPX, TIFF, and JPEG image sequences
-  Slides: TIFF 600 dpi, JPEG 300 dpi or TIFF 300 dpi, JPEG 300 dpi



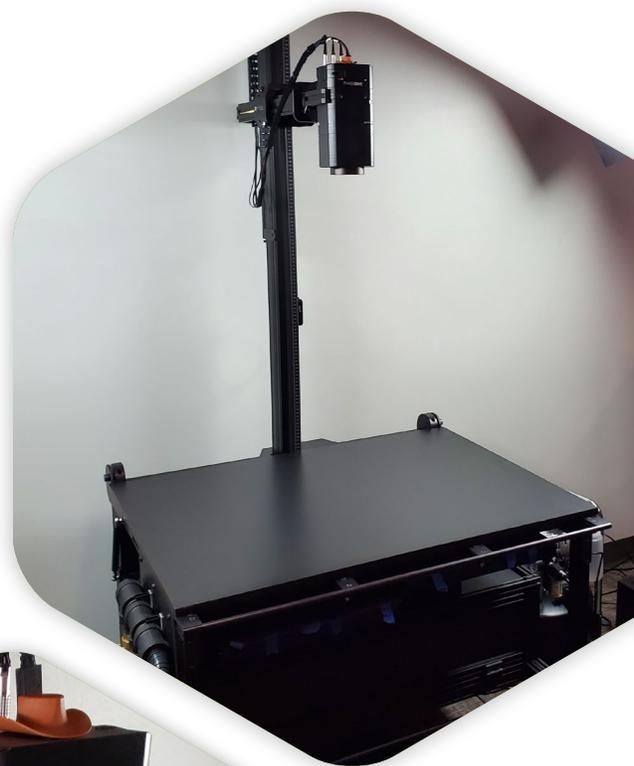
## Our Equipment

Alongside our team of archival experts, we have a roster of machines capable of varying output quality. These essential pieces of archival-quality hardware are utilized to capture 2-D, with other equipment used for other formats. Note that we do not utilize extensive auto-feed scanning as a practice, instead focusing on obtaining the best quality images while protecting the materials we are charged with digitizing.

### Digital Transitions—Versa

The Versa is capable of meeting FADGI 3-Star standards and uses a Phase One iXH 150mp camera capable of capturing from 300 to 1,950 dpi, depending on the size of the object. The Versa offers a versatile capture station, ranging from a flat table top or split book cradle with a glass top to a deep-gutter v-cradle to a vacuum table for delicate items that cannot be placed under glass.

This versatile machine is used by the Smithsonian, the National Archives, and more for oversized materials, such as blueprints, maps, etc.

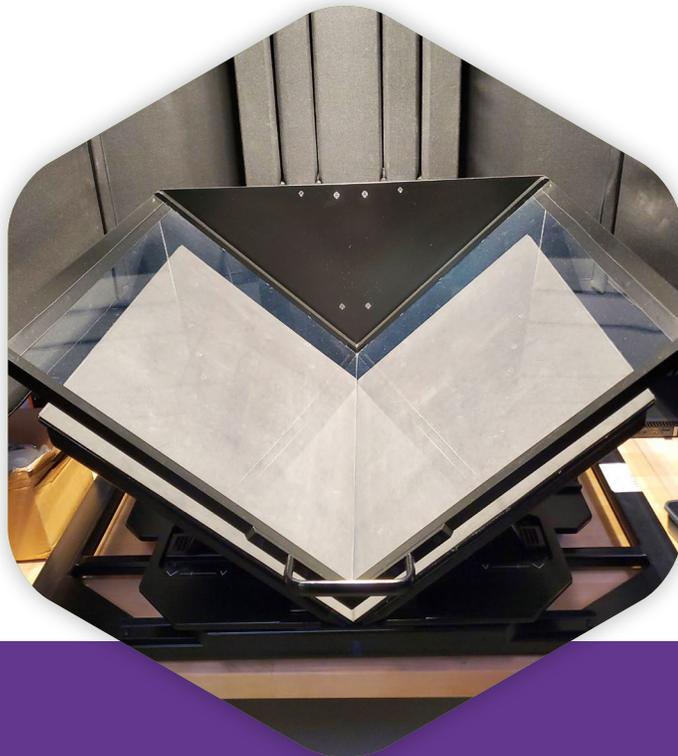




## Our Equipment

### ATIZ—BookDrive Mark 2

The BookDrive Mark 2 is capable of meeting FADGI 3-Star standards and uses two Sony a7R4 full frame cameras with interchangeable 85mm and 55mm lenses. It uses an adjustable v-cradle design to capture both sides of a book at once.



### Epson Expression 12000XL

The Expression 12000XL is capable of meeting FADGI 3-Star standards for photographs and prints. With a limited capture area of 12" x 17", this machine can reach dpi of up to 12,000, depending on the size of the original. The Expression 12000XL is also capable of capturing film negatives and slides.

### Fujitsu fi-6770

The fi-6770 offers a capture area of 11.7" x 16.5" with the auto-document feeder (ADF) or 12" x 18" on the flatbed. This machine is best used for loose 2-D material that does not require the rigorous processing of our other machines.

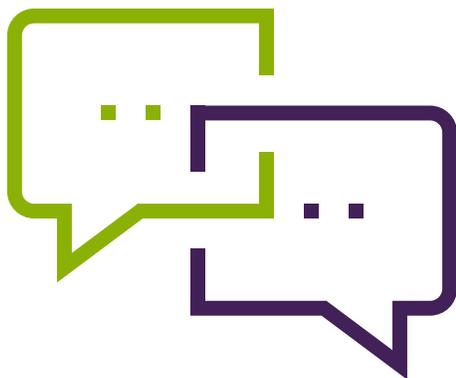


ANDERSON  
ARCHIVAL

# Ready to Bring Your Collection into the Digital Age?

## Trust your digital preservation needs to Anderson Archival.

Here you get a caring team of experts as excited about preserving your history as you are, backed by the technical solutions to make your collection accessible now and for future generations.



## Have Any Questions?

The team at Anderson Archival is happy to discuss any questions you have. Let us help you bring your collection to life. Give us a call today at

**314.259.1900.**



**Document  
Scanning**



**Collection  
Digitization**



**Digital Document  
Restoration**



**Precision  
OCR**

